



NMTBC Committee Meeting Minutes

Date: Tuesday 09 May - Boiler Room

Present: Mel Barker, Jamie Roberts, Brent Goddard, Jono Corfield, Matt Ball, Tayla Carson, Tony Mifsud, Gillian Bearman

Apologies:

Matter	Moved	Action
<p>Conflicts of Interest</p> <ul style="list-style-type: none">• JR is organising an event outside of NMTBC• TC worked with NCC for the Marsden Valley Forestry operation. <p>Last Month's Minutes</p> <ul style="list-style-type: none">• Review of actions of last month's minutes and issues raised• Approval of last month's minutes	<p><i>Move MB 2nd JR</i></p>	
<p>Portfolio Objective Review</p> <p>Events</p> <ul style="list-style-type: none">• All major events have finished. Lots of positive feedback from these. UCI feedback was all positive.• Debrief with Cable Bay Enduro, MTBNZ & CNZ. They all have thanked NMTBC.• NMTBC are working towards securing the 2024 National Enduro at Cable Bay again.• Thanks to the trails team, trail saints, Easy Trail Service and all other volunteers who helped get trails sorted for Aorere.• Aorere was a huge success. Venue was a great hub. Both days went amazing. The bouncy castle and live music were both great.• JC thanked TC and JR for their amazing help• Waste disposal was much better than previous events.• 1st weekend of July is the Gorge Enduro and the Volly Day.• Expressions of interest to MTBNZ for 2024 events are due soon. NMTBC will put one in for DH.		

<ul style="list-style-type: none"> ● A complaint was received about the leftover tape and signage on some stage at the Aorere. <p>Wairoa Gorge</p> <ul style="list-style-type: none"> ● A meeting was held with a lawyer to begin discussions about the potential of forming a trust ● A meeting was held with Nick Crocker. He will work on Gorge events and gathering interest. ● The Gorge road may have suffered with the recent weather event. <p>Trails</p> <ul style="list-style-type: none"> ● No incidents and accidents reported this month ● Thanks to Easy for his great work. ● Thanks to volunteers for all their work ● Some trail quotes are not being adhered to ● Looking at the possibility of reopening the Aorere. <p>Accounts</p> <ul style="list-style-type: none"> ● Committee reviewed April accounts. ● \$102,000 received in funding grants so far in 2023 ● Contractors seem high 		<p>JR, JC, TC to coordinate tape and signage removal.</p> <p>NCC posts about land access to be shared on newsletters etc.</p> <p>Mel B to do a social post to thank Volunteers members for getting Sharlands up and running</p> <p>MB, JC, GB, JR to meet to look over account coding</p>
<p>Agenda Items</p> <ul style="list-style-type: none"> ● Sponsorship Discussion. Committee discussed current sponsorship arrangements and the potential to have a platinum sponsorship. ● Mel - Admin position going forward. <p>The administrator's responsibilities have changed overtime. Committee will review contractor rates, conduct performance reviews and look at job descriptions and responsibilities. Mel B let the committee know that over the remaining months of 2024 she would like to start reducing hours.</p> <ul style="list-style-type: none"> ● Accountant fees <p>Fees are high. Mel has already emailed the accountant for a breakdown in costs.</p> <ul style="list-style-type: none"> ● Maitai Pump Track <p>NCC had previously decided that the current spot for the Maitai Pump track would remain however due to the recent weather event NCC are relooking at ideas. JC noted that the spec of the track should be investigated so it potentially could be used for racing on.</p> <ul style="list-style-type: none"> ● Reports format... 		<p>BG + JC will meet to further discuss sponsorship. Mel B to arrange paperwork.</p> <p>JC + MB to meet to discuss contractor rates, performance reviews and job descriptions.</p> <p>Mel B to share accountants' replies with the committee.</p>

<p>Actions:</p> <ul style="list-style-type: none"> ● JR, JC, TC to coordinate tape and signage removal. ● Mel B NCC posts about land access to be shared on newsletters etc. ● Mel B to do a social post to thank Volunteers members for getting Sharlands up and running ● MB, JC, GB, JR to meet to look over account coding ● BG + JC will meet to further discuss sponsorship. Mel B to arrange paperwork. ● ● JC + MB to meet to discuss contractor rates, performance reviews and job descriptions. ● Mel B to share accountants' replies with the committee. ● JR to speak with the relevant contractors. <p>Action Review</p> <ul style="list-style-type: none"> ● Mel B - to do a membership drive - FB post, email etc Done ● Mel B to promote accident register on social media and look to get it on the app. Done ● Mel B & BG to sort budgets. Done ● Mel B to share NCC FB posts about submissions. ● GW to write job descriptions and advertise positions Done ● Mel B - to contact the accountant to check and let them know about the new NTMBC schedule DONE ● MB, JC, GW to contact potential sponsors. Done <p>Last month's actions</p> <ul style="list-style-type: none"> ● GW - Social post on NMBTC socials to encourage members to get to the Gorge. Mel B ● GW & TR will meet to look at debit card budgets, policies for spending and creating a transparent system. Done <p>Committee agreed that Gorge should have its own Debit card. T.M to sort this in future.</p> <ul style="list-style-type: none"> ● GW to get in contact with MB to sort AGM. Ongoing ● GW to advertise AGM on socials. Ongoing ● MB to clarify dates for Maitai Hub Opening. Ongoing ● Mel B to share Maitai opening dates with DIA. ● MB formalise both MOU's. Done for NCC ongoing with TDC <p>Ongoing from last meeting</p>	<p>Move MB 2nd BG</p>	<p>GW - Social post on NMBTC socials to encourage members to get to the Gorge. Mel B</p>
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<ul style="list-style-type: none"> ● BG to raise ideas with the Rainbow committee. Will do at the next committee meeting. Will ● ZS, MB and GW to talk about NMTBC sticker options. Ongoing. ● JR to talk to Margaret from Ngati Koata to look at options for information boards. Ongoing ● JR to liaise with potential Branford contractors. Ongoing 		
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Meeting closed: 8.58pm

Next meeting: 13 June 2023

Minutes Approved:

President NMTBC