

NMTBC Committee Meeting Minutes



Date: Tuesday 14 March - Boiler Room

Present: Geoff Wright, Mel Barker, Jamie Roberts, Brent Goddard, Tony Misfud, Jono Corfield (via google), Tristan Banger, Matt Ball

Apologies: Zane Smith and Tayla Carson

Matter	Moved	Action
<p>Conflicts of Interest</p> <ul style="list-style-type: none"> JR is working on an event independent from the club. IP is working for council and for NMTBC. If any potential conflicts arise or if either NCC or NMBTC have any concerns in the future they should be raised. <p>Last Month's Minutes</p> <ul style="list-style-type: none"> Review of actions of last month's minutes and issues raised Approval of last month's minutes 	<p><i>Move JR</i> <i>2nd BG</i></p>	
<p>Portfolio Objective Review</p> <p>Events</p> <ul style="list-style-type: none"> The Cable Bay Enduro was a success. 180 riders CNZ was very pleased with the event. Aorere is on at the end of April now. Events team may possibly help NIS with a cross country/enduro within the next month. <p>Wairoa Gorge</p> <ul style="list-style-type: none"> 71 shuttle days Revenue down Trailer broke last weekend Road is still deteriorating Insta posts are going well Use by members is very low <p>Marketing</p> <ul style="list-style-type: none"> SJ resigned from portfolio position. <p>Membership</p> <ul style="list-style-type: none"> Membership numbers are low, Sharlands being closed at the moment doesn't help. 		<p>GW - Social post on NMBTC socials to encourage members to get to the Gorge.</p>

<p>Trails</p> <ul style="list-style-type: none"> ● Keyboard, Chomper, Maitai Face have all been repaired and are ready to ride when Sharlands opens again. ● Some trail work has come in over the quoted price. JR has spoken with contractors about sticking to their quotes. ● There has been some trail vandalism on IV line. This has been repaired. ● Working bees have started again in Sharlands on Sundays. <p>Club Manager</p> <ul style="list-style-type: none"> ● Discussions with a local law firm have began to negotiate legal support for NMTBC ● Sponsorship is now being handled by GW and Mel B ● Initial talks have started with NCC for a potential adaptive access trail. Committee members support investigating adaptive trails. ● Sponsorship products and services to be allocated across portfolios rather than just to trails ● A new club graphic has been designed. Tops will be sold via pre-sales. ● The annual deer and pig cull will happen in May. All trails will be closed for 2 - 3 weeks. 		
<p>Agenda Items</p> <ul style="list-style-type: none"> ● DoC response regarding Harvesting <p>NMBTC are still waiting for a response from DOC in regards to the Gorge Harvest</p> <ul style="list-style-type: none"> ● Payment for events organisation <p>Event budgets need to include any payments that will be claimed by event managers. JC to create a tiered event system that includes the amount that can be claimed per event by the event managers. This will need committee approval.</p> <p>Spending on Debit Card</p> <ul style="list-style-type: none"> ● The debit card account is currently the least transparent account. Committee agrees that this needs to change. ● Confirmation of change to bank and signatories as per email to signatures- Also needs to be noted on AGM documents (legal requirement) ● Committee approve: <ol style="list-style-type: none"> 1. Mel Barker is to be given read access only to all accounts at NBS. 2. Brendan Hills is to be removed from ALL Accounts apart from Dodzy 	<p>Move: JC 2nd TM</p>	<p>GW & TR will meet to look at debit card budgets, policies for spending and creating a transparent system.</p>

<ul style="list-style-type: none"> ● AGM- Report format <p>The AGM is on Wednesday 26th April at Waahi Taakaro Golf Club rooms at 7pm. MB would like to ensure that all NMTBC rules for the AGM are followed and that portfolio holders prepare their reports.</p> <p>Note: SJ and AM have both resigned from the committee. Committee would like to get a communication presence.</p> <ul style="list-style-type: none"> ● Maitai Hub Consultation (\$3774) <p>There is \$3774 remaining from the Maitai Hub Consultation grant. Committee is keen to keep the money for the Maitai Hub reopening.</p> <p>Economic Impact Study</p> <p>Several local stakeholders are going to fund a MTB economic impact study.</p>		<p>GW to get in contact with MB to sort AGM.</p> <p>GW to advertise on socials.</p> <p>MB to clarify dates for Maitai Hub Opening.</p> <p>Mel B to share opening dates with DIA.</p>
<p>Deep Dive</p> <p>Committee discussed treasurer roles and the NMTBC financial position.</p>		
<p>General Business</p> <ul style="list-style-type: none"> ● Funding priorities - Ongoing <ul style="list-style-type: none"> ● Gorge Trailer - Swap 28 seater for 2 x 10 seater - Committee approved Mel B and GW to seek funding for a new 10 seater trailer. ● Pub Charity - Operations costs - 50% of Club Manager + Administrator - Been applied for. ● Restock of first aid supply + backboard straps. ● Committee approved Mel B and GW to seek funding for first aid supplies +backboard straps. ● ● Approval of accounts payable ● Health and Safety Compliance issues for month. <p>N/A</p> ● Legal Compliance issues for month. <p>N/A</p> 	<p>Move MB 2nd: JC</p> <p>Move: MB 2nd: JC</p> <p>Move: BG 2nd: JR</p>	

<p>Action Review</p> <ul style="list-style-type: none"> ● GW - Social post on NMBTC socials to encourage members to get to the Gorge. ● GW & TR will meet to look at debit card budgets, policies for spending and creating a transparent system. ● GW to get in contact with MB to sort AGM. ● GW to advertise on socials. ● MB to clarify dates for Maitai Hub Opening. ● Mel B to share Maitai opening dates with DIA. ● MB formalise both MOU's <p>Last month's actions</p> <ul style="list-style-type: none"> ● TC to make a poll for the Gorge trip ONGOING ● Mel B to pay Super D scholarship recipients once paperwork is completed DONE ● BG + MB to meet with DOC to clarify forestry harvest rights. EMAILED - No Reply ● JC will speak with St Johns to get a clear communication plan for members if they need support. DONE ● Mel B to share NMTBC medical response plan with members ONGOING ● JC, MB and T.M to sort the accounts signatories. DONE ● Mel B to advertise for a treasurer. DONE ● Mel B to get a breakdown in monthly report costs. DONE <p>Ongoing from last meeting</p> <ul style="list-style-type: none"> ● Mel B to connect with businesses to promote members discounts. Ongoing ● BG to raise ideas with the Rainbow committee. Will do at the next committee meeting. Will ● Mel B - membership drive via app, FB and mailchimp. DONE ● ZS, MB and GW to talk about NMTBC sticker options. Ongoing. ● MB to work with NCC and TDC to get a signed MOU. Ongoing ● Mel B to find audio of Te Reo names and upload them to the NMTBC website. Ongoing ● JR to talk to Margaret from Ngati Koata to look at options for information boards. Ongoing ● JR to liaise with potential Branford contractors. Ongoing 		<p><i>MB formalise both MOU's</i></p>
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Meeting closed: 9pm

Next meeting: 04/04/2023

Minutes Approved:

President NMTBC