

NMTBC Committee Meeting Minutes



Date: Tuesday 8 November - Boiler Room

Present: Belinda Crisp, Jono Corfield, Zane Smith, Mel Barker, Matthew Ball, Jamie Roberts, Tayla Carsons, Brent Goddard, Tony Misfud

Apologies: Scott Jones, Ben Pointer

Matter	Moved	Action
Conflicts of Interest <ul style="list-style-type: none">N/A Last Month's Minutes <ul style="list-style-type: none">Review of actions of last month's minutes and issues raisedApproval of last month's minutes	<i>Move - JC</i> <i>2nd - JR</i>	

<p>Portfolio Objective Review</p> <p>Events</p> <ul style="list-style-type: none"> ● TC to help JC with the event portfolio. ● Very busy with events and very successful events including Super D, XC, Hoiho, Juliana Dig Day, Open Day. ● Dig Days on FDH, Hotbox. More to come ● Upcoming events being planned include Aorere, National Enduro, Shred Like a Girl and more. ● NMTBC needs a project management system <p>Wairoa Gorge</p> <ul style="list-style-type: none"> ● Good month at the Gorge with good rider number ● Website appearance updated, BG to monitor google analytics. ● Second forestry company looked at the pines at the Gorge. The pines are constantly causing issues and are now a liability. <p>Marketing</p> <ul style="list-style-type: none"> ● Working with Gold sponsors to renew. <p>Membership</p> <ul style="list-style-type: none"> ● 3031 members ● Initial talks have been held with other MTB parks about working together and increasing co-operations. ● Over 200 maps sold <p>Trails</p> <ul style="list-style-type: none"> ● More trails are opening. Koata Whetu and Hulk and Hogan are still on hold needing a Geotech report. ● Maitai valley road should be opening this weekend. ● Dig Days are being planned in advance. BP to coordinate logistics ● Trails managers' contracts need to be renewed. ● A quote has been received for the repairs to Te Ara Kopiko <p>Club Manager</p> <ul style="list-style-type: none"> ● NZCT was partially successful of \$7,000 ● Mayoral relief fund grant was unsuccessful as NMTBC is a club. ● \$10,000 gratefully received from MTB Direct to go to trail recovery fund. ● Club Administrators contract up for renewal ● Profit and Loss - Year to date is looking positive. BC provided an overview of P & L. ● Donations are down for this financial year. 		<p>Mel B to look at Google workspace project management options.</p> <p>BG - To talk with Kaiteri about potential packages.</p> <p>ZS to liaise with Cable Bay in regards to promoting NMTBC membership.</p> <p>Mel B - to send MB and JC contract.</p> <p>ZS to check how donation options are shown on the app.</p>
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Deep Dive		
Agenda Items <ul style="list-style-type: none"> Club manager role- Where we are at and proposed format for interviews A dozen applicants for the position with about 5 potential ones. Interviews to be conducted next week. Gorge Open Day Committee members to be present at the Gorge for the open day. Meeting day and time Second Tuesday of the month at 7pm. Time and date to be added to the event calendar. 		BC - to share applications with committee members. TC, JC, BG and Mel B to coordinate being at the Gorge
General Business <ol style="list-style-type: none"> Funding priorities Resolution - to apply to Pub Charity for 5 new radios for the Gorge. Committee approval Approval of accounts payable Health and Safety Compliance issues for month Recorded in crash reporter. Legal Compliance issues for month 	Move ZS 2nd JR Move JR 2nd BG	
Action Review <p>Last month's actions</p> <ul style="list-style-type: none"> Mel B to contact OJ to sort gmail account. DONE ZS to review membership expiry emails and notifications. DONE ZS, JC and SR to organise merchandise and stickers. ONGOING BC to organise a meeting with stakeholders in regards to Sharlands access. DONE 		ZS, JC and SR to organise merchandise and stickers.

<ul style="list-style-type: none"> ○ Sharlands will hopefully temporarily open over XMAS and New Years. Before closing for one more month. ● BC to do an app notification informing members of the crash reporter. TO be done ● BG to work with GM to get more information about pine harvesting. ONGOING ● <i>BC to email candidates who replied to thank them and congratulate those who were successful. DONE</i> <p>Actions</p> <ul style="list-style-type: none"> ● Mel B to look at Google workspace project management options. DONE ● BG - To talk with Kaiteri about potential packages. DONE - Portfolio overview ● ZS to liaise with Cable Bay in regards to promoting NMTBC membership. DONE ● Mel B - to send MB and JC contract. DONE ● ZS to check how donation options are shown on the app. DONE ● BC - to share applications with committee members. DONE ● TC, JC, BG and Mel B to coordinate being at the Gorge. DONE ● ZS, JC and SR to organise merchandise and stickers. ONGOING ● BC to do an app notification informing members of the crash reporter. DONE 		<p>BC to do an app notification informing members of the crash reporter</p>
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Meeting closed: 7.30pm

Next meeting: Tuesday 6th December

Minutes Approved:

President NMTBC