



NMTBC Committee Meeting Minutes

Date: Monday 15 August - ONLINE

Present: Belinda Crisp, Jono Corfield, Zane Smith, Jamie Roberts, Anne Malham, Tony Misfud, Mel Barker, Ben Pointer

Apologies: Tayla Carson, Matt Ball, Brendan Hills

Matter	Moved	Action
Conflicts of Interest <ul style="list-style-type: none"> No conflicts 		
Last Month's Minutes <ul style="list-style-type: none"> Review of actions of last month's minutes and issues raised Approval of last month's minutes 	Move T.M 2nd JR	
Portfolio Objective Review <p>Events</p> <ul style="list-style-type: none"> Worked well having quieter months of events through wetter months. Winter DH has been successful so far and more race events are upcoming. Disappointed Dig Day Sundays have come to a halt. JC - Thanks to Mel B for securing funding for new radios. <p>Wairoa Gorge</p> <ul style="list-style-type: none"> Closed for winter shut down Bookings strong for September Investigating another Troopie as a shuttle vehicle <p>Marketing</p> <ul style="list-style-type: none"> BC - Discussed new potential gold sponsors and the structure of current sponsorship. Committee agrees to take on new sponsors providing it doesn't preclude further sponsors. <p>Membership</p> <ul style="list-style-type: none"> Numbers are over 3000. The increase is believed to be from an email to expired members, an update to the App and the Survey. QR code has been created but isn't very user friendly. ZS is to put it at bike shops anyway and encourage 		<p>BC to follow up with contractors in regards to Dig Days</p> <p>ZS - to put together wording for a flyer for QR. Mel B and BC to approach local bike shops with flyer.</p>

<p>bike shops to give away a free trial membership with MTB bikes sold.</p> <p>Trails</p> <ul style="list-style-type: none"> • Negotiations ongoing for land access agreement • Successful weekend with NMTBC committee monitoring access to Maitai face trails. • Trailfork trail reports logged need to be actioned <p>Club Manager</p> <ul style="list-style-type: none"> • NMTBC very grateful to receive a \$20,000 grant from Jasmine charitable trust • NRDA focused their TravMedia (Australia) press release on The Gorge. This received the number one ranking in the daily alert. • Ongoing discussions with Silvan for future trails and events. • Initial discussions held with international events organisers to run the EWS in Nelson. This will be dependent on support from the NCC, the commercial event organiser will draft a bid in conjunction with support from NMTBC. 		<p>BC to discuss with BP the management of Trailfork reports.</p>
<p>Deep Dive</p> <ul style="list-style-type: none"> • Candidate questionnaire (Ben) <p>BP - Shared questions used from previous elections and committee members discussed the questions to be included in 2022.</p> <p>Committee are keen to share questions with both Nelson and Tasman candidates.</p> <p>Results to be shared on social media, via a press release and to members. NMTBC to share results, rating the candidates based on their answers.</p>		<p>BP - To complete survey and finalise with BC. BP to organise survey to go to candidates.</p>
<p>Agenda Items</p> <ul style="list-style-type: none"> • Memberships for volunteers (Mel) <p>Committee held discussion about this and acknowledged the work of the volunteers but have decided that this would be too difficult to manage.</p> <ul style="list-style-type: none"> • Gorge SMP review (see over page) <p>Committee moved that the changes to the Gorge's SMP be approved. Updated to include all safety incidents reported to NMTBC committee</p>	<p>Move - JC 2nd - T.M</p>	<p>BC to update SMP to include all safety incidents to be reported to NMTBC.</p>

<p>NCC Candidate meeting</p> <ul style="list-style-type: none"> Funding for Survey artwork <p>Committee approve funding for survey artwork to happen</p>	<p>Move - JC 2nd - T.M</p>	
<p>General Business</p> <p>1. Funding priorities Committee resolve to apply for \$16,050 (excl gst) from New Zealand Community Trust.</p> <p>2. Approval of accounts payable</p> <p>3. Health and Safety Compliance issues for month No issues reported</p> <p>4. Legal Compliance issues for month No issues</p>	<p>Move - JC 2nd- ZS</p>	
<p>Action Review</p> <ul style="list-style-type: none"> BC to follow up with contractors in regards to Dig Days ZS - to put together wording for a flyer for QR. Mel B and BC to approach local bike shops with flyer. BC to discuss with BP the management of Trailfork reports. BP - To complete survey and finalise with BC. BP to organise survey to go to candidates. BC to update SMP to include all safety incidents to be reported to NMTBC <p>Last month's actions</p> <ul style="list-style-type: none"> ZS to develop plan on how to use the free membership trial. Discussed under monthly portfolio BC – Follow up email to expired members. DONE TC to do info graphic report of survey responses. Discussed and approved to get UPshift to do this. JC to investigate electronic signage for trails when opened/closed. ONGOING - Supplier found SJ to look into designs for hoodies and other merchandise. Ongoing - Keen on an option with small branding. 		<p><i>Mel B - Pass committee feedback to SJ.</i></p>

Meeting closed: 9.10pm

Next meeting: Tuesday 13 September - 5.45pm.

Minutes Approved:

President NMTBC