NMTBC Committee Meeting Minutes

**Date**: Monday 10 February 2020, 7:00pm, The Boiler Room

**Present**: Oliver Whalley, Mel Schroder, Belinda Crisp, Chris Short, Brent Goddard, Tony Mifsud, Ben Pointer, Hamish Berkett, Zoe King, Ian Goldschmidt, Brent Goddard, Gerrard Wilson

**Apologies**: Mel Barker, Paul Jennings

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| **Matter** | **Moved** | **Action** |
| **Conflicts of Interest**   * No change |  |  |
| **Portfolio Objective Review**   * **Events**   Nothing to report   * **Wairoa Gorge**   Recruitment of Ops Manager well under way. Preferred candidates to be notified.  Budget and Strategic Plan to be reviewed  Currently closed due to Fire Risk. Potentially closed for another three weeks.  Fire Truck progressing. Five – six weeks away  Gorge Trust meeting next week. Chris Short to attend  Price change and rider schedule changed. Feedback mostly positive  Fire Management Plan required - TBC   * **Membership**   Corflute trail map sign installed at I-Site  Issue with stickers Permit numbers rubbing off. Printer re-printed  Manky in progress  Facebook post to notify members and visitors of availability   * **Business**   Proposal from Johnson and Associates to do accounting services and budgeting. Small change in cost but better service.  SBS bungled January’s payments and were not apologetic. Resolved but payments late.   * **Communications**   Fire Risk closures – FB and website posts  Closed trails on Trailforks  Regular FB and Insta posts  Jan newsletter  Planning “Local Favourite” routes for Trailforks/website to help out of town riders.   * **Asset and Stakeholder**   Global RMA ready to kick in for 9-10 new trails proposed for NCC land over next year.  Trail List includes possible trails for EWS 2021 if bid successful.  Maintenance budget forecasting being done for Codgers in conjunction with NCC. Budget needs to be doubled due to high use.  Stakeholders – discussions with NRDA/NMIT to raise the profile of mountain biking in Nelson.  TDC/Kingsland plan – short submission made stating the club would be happy to be involved in future development of trails. |  |  |
| **Deep Dive**  Constitution Review:  Final draft  AGM set for 29 April |  |  |
| **Agenda Items**   * Review of draft rules   Completed in Deep Dive   * Rider sponsorship policy   Set Budget, criteria, obligations. Call for applications in November.   * Is any intention for the Club to challenge the widespread trail closures? (Questions from multiple members)   No – decisions are made by FENZ and are not the club’s decision. Club working with FENZ, NCC etc to work out how keep reserves open for as long as possible. |  | ***OW*** to draft new policy |
| **General Business**   1. Approval of accounts payable   Approved   1. Approval of last month’s minutes 2. Health and Safety Compliance issues for month   Ensure members follow trail closure notices   1. Legal Compliance issues for month | Moved: ***OW*** 2nd: ***MS*** |  |
| **Action Review**  **Last meetings minutes**   * ***MS*** to ring TPFL to negotiate settlement of the TPFL invoice for Te Ara Kopiko   TPFL wants process documented for trail approval in future, will then consider reduction, potentially $2k discount and repayments over 10-month period. Still need to insist on itemised invoice so that members will have understanding of why payment may be made.   * ***BP*** to organise sale of two excess trailers at Gorge   Ongoing   * ***BC*** to work with Keith to review trailer tie downs   Done   * ***CS / OW*** to draft contract for Gorge event use   Ongoing   * ***TM*** to arrange for Finance speaker for next meeting   Next meeting   * **TM** to follow up H& S review with focus on events   Next meeting   * ***BG*** to post message about respecting signage in working forests. Semi regular posts required.   Done  This meetings Actions:  ***OW*** to draft new Rider Sponsorship Policy  ***GW*** to get ballpark valuation of trees removed during trail building.  ***BP/HB*** to draft trail construction policy for TPFL |  | ***GW*** to get ballpark valuation of trees removed during trail building.  ***BP/HB*** to draft trail construction policy for TPFL |

**Meeting closed: 8.45pm**

**Minutes Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**President NMTBC**