



NMTBC Committee Meeting Minutes

Date: Monday 14 October 2019, 7:00pm, The Boiler Room

Present: Oliver Whalley, Mel Schroder, Gerrard Wilson, Belinda Crisp, Hamish Berkett, Chris Short, Paul Jennings, Brent Goddard

Apologies: Ben Pointer, Ian Goldschmidt, Tony Mifsud, Zoe King

Matter	Moved	Action
<p>Conflicts of Interest No changes</p>		
<p>Portfolio Objective Review</p> <p>1. Events</p> <ul style="list-style-type: none"> ● Aorere Continental EWS race ● 2 x EWS Super Ds (200+ entrants at each) ● First round of spring XC series <p>2. Wairoa Gorge</p> <ul style="list-style-type: none"> ● Chris Short to take over portfolio. PJ to stay on committee to help with handover. ● Priorities – operational processes confirmed and budget confirmed. ● Forestry potential needs to be investigated. <p>3. Membership</p> <ul style="list-style-type: none"> ● Membership stickers 2020 being printed. ● Suggestions and photo examples being compiled on where best to place these permits. ● Maps been approved by NK. Ready to hit print. Next step get sign board into Sharlands carpark. ● Lots of members who've bought discounted 2019 end of year memberships have also bought 2020 memberships at the same time, so was good to open 2020 early (mainly for gorge bookings). <p>4. Business</p> <ul style="list-style-type: none"> ● No update 		

<p>5. Communications</p> <ul style="list-style-type: none"> ● Super D – Comms/FB and Website ● XCO - Comms/FB and Website ● Updated “dig” page to Volunteer page. Added volunteer form to website ● Instagram – Regular posts ● Newsletter – Reached out to Jack Greenaway who will be writing a regular column <p>6. Asset and Stakeholder</p> <ul style="list-style-type: none"> ● Significant number of trails audited by Easy trails in Codgers and Sharlands. Will review the implications as a significant number are graded easier than reality. ● Aorere trail maintenance completed ● Quotes for repair work to a number of other trails that are in need of significant repair work still ongoing ● Commercial Shuttle policy being reviewed <ul style="list-style-type: none"> ○ Looking to review gorge maintenance costs and number of people users to determine rider impact. Indication from James was this was approx \$8pp per lap ● Groom Creek trail - abatement notice issued by NCC compliance team <ul style="list-style-type: none"> ○ Ongoing work to be completed to further stabilize slope which has been agreed with NCC - Living trails has provided a quote for this work to be undertaken. ○ Ed Ladley has been tentatively engaged (not formally at this stage) to complete the geotech assessment as per the abatement 		
<p>Deep Dive</p> <p>WAIROA GORGE</p> <p>Financials – currently approx. \$100k less than this time last year.</p> <p>Contracts for permanent part time to be finalised – rate to be negotiated up to max \$35/hour</p> <p>MOU with Helicopter NZ to be followed up by CS</p> <p>Short Terms Ops Manager role to be confirmed and contract finalised.</p> <p>Enduro 2 – exclusive rights? First right of renewal, but at market rate. Club undertake not to run Pairs Enduro in 2019 and 2020. – OW and CS to draft</p>		<p>Driver contracts to be finalised by CS</p> <p>MOU with Helicopter NZ to finalised by CS</p>

		OW & CS to contact Enduro2 regarding exclusive rights
<p>Agenda Items</p> <ul style="list-style-type: none"> ● Wairoa Gorge contracts See above ● MOU – Helicopters Nelson See above ● Administrator Role Role approved: \$30/hour, 10 hours per week ● Constitution Objectives – confirm or amend <ul style="list-style-type: none"> - Follow Strategic Plan as guide. Rules need risks managed, flexibility but to be enduring. ● Resignation from Committee - Dan Raggett Accepted ● Addition to the Committee - Chris Short Accepted ● Enduro2 - request to have exclusivity to run 'pairs racing' enduros at The Gorge for 2-3yrs. See above. 	Moved: Ms 2 nd : HB	
<p>General Business</p> <ol style="list-style-type: none"> 1. Approval of accounts payable To be circulated 2. Approval of last month's minutes 3. Health and Safety Compliance issues for month 4. Legal Compliance issues for month 	Moved: 2 nd : Moved:HB 2 nd :OW	
<p>Action Review</p> <p>Driver contracts to be finalised by CS MOU with Helicopter NZ to finalised by CS OW & CS to contact Enduro2 regarding exclusive rights</p>		

Meeting closed: 8.58pm

Minutes Approved: _____

President NMTBC